

Terms of Reference For Short-Term/Consultancy Contracts

JOB TITLE: National Consultant for Systems Approach for Better Education Results (SABER) - School Feeding

TYPE OF CONTRACT: Special Service Agreement (SSA)

Duration: 60 working days

DUTY STATION (City, Country): São Tomé, São Tomé e Príncipe

BACKGROUND AND PURPOSE OF THE ASSIGNMENT:

Based on the ground-breaking publication of "Re-thinking School Feeding" (Bundy ea, 2009), and recognizing the importance of school health, the World Bank's Human Development Network, Education Department (HDNED) has developed the **Systems Approach for Better Education Results (SABER) - School Health and School Feeding**. This tool aims to assess national school health and school feeding policy frameworks.

SABER-School Health and School Feeding are part of a larger exercise launched by the World Bank's HDNED and aimed at benchmarking all of the education domains. The main purpose of this initiative is to provide standards of good practice against which countries can rate themselves (World Bank 2012).

SABER applies an evidence-based approach to analyse school feeding policies, using five internationally agreed upon pillars for a country to establish a strong basis for school feeding. These are:

- (1) a national policy framework;
- (2) stable and predictable funding;
- (3) sufficient institutional capacity for implementation and coordination;
- (4) sound design and implementation; and
- (5) community participation.

This tool helps identify strengths and gaps in national school feeding contexts, fosters policy dialogue among stakeholders and therefore assists in planning capacity development activities and road maps with governments.

WFP's Country Office in São Tomé e Príncipe has identified the need to conduct a SABER - SF exercise in 2021, as per the objectives defined in its Country Strategic Plan (CSP) and its mission to support the Ministries of Education and Agriculture in Capacity Strengthening for the National School Feeding Programme (PNASE) and smallholder farming.

The SABER SF exercise in STP should take place in three main phases. The first phase will consist in data collection at the national level, through desk research and interviews with key stakeholders. After data collection and analysis, preparations should begin for the second phase of the exercise: a national workshop to validate the results obtained in the

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initial research endeavor. As a final step and based on the results obtained in the first two phases, a consolidated report and an action plan will be devised for the country.

To coordinate this exercise, the STP Country Office will count on the support of an international facilitator, based in WFP HQ, who will be responsible for supervising all data collection and for performing analysis remotely. The international facilitator will further provide training and guidance on the SABER – SF exercise, will coordinate the validation workshop that will take place on phase two of this process and, finally, develop the final report and action plan.

To support the process on the ground and to operationalize data collection, analysis and the organization of the national workshop, the STP CO will require the support of a national consultant.

The Role

The WFP Country Office in São Tomé e Príncipe is, therefore, seeking a consultant to support the implementation of a SABER – SF exercise in the country. The work is expected to take place **in September and October 2021**. The consultant will work under the overall supervision and guidance of the CO's Officer in Charge and under the technical guidance of the SABER – SF international consultant. The CO's School Feeding Focal Point/Activity Manager will also be available to support the consultant, as need be.

Key responsibilities and duties: The consultant's main tasks and duties are to:

1. Help to establish a steering group with government counterparts from relevant Ministries, who will be the focal points for information exchange between the government and WFP;
2. Review the SABER-SF questions, discuss these with the steering group, and customize them for the specific context;
3. Jointly with the steering group, facilitate a stakeholder mapping exercise to define sub-national entities and schools to be consulted and the scope of the data collection;
4. Retrieve information through a series of interviews with key informants and by identifying, obtaining and analysing available documentation;
5. Fill out the SABER-SF 2.0 matrix, analyse the information obtained, formulate findings on existing capacity, and main capacity gaps;
6. Liaise with and provide clarifications for the international facilitator;
7. Ensure the adequate preparation and implementation of the validation workshop in São Tomé e Príncipe;
8. Provide technical and analytical inputs for the final documentation to be prepared by the international facilitator.

QUALIFICATIONS & EXPERIENCE REQUIRED:

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- Education:**
- Advanced University degree in Economics, Social Sciences, Agriculture, Public Administration, International Development, International Relations, Social Policy or related fields **or** a First University Degree with additional years of related work experience.
- Experience:**
- A minimum of 3 (three) years of relevant experience working with governments and/or UN agencies on development issues and/or social policies (i.e. school feeding programmes or rural development).
 - Experience in primary and secondary data collection, through interviews and review of relevant documents, reports, regulations and policies.
 - Experience carrying out analytical work.
 - Good knowledge of local context and experience in liaising with government officials, local stakeholders, smallholder farmers cooperatives, organisations, companies, among others.
 - Relevant experience in the West and Central African region, preferably in São Tomé e Príncipe.
- Knowledge & Skills:**
- Understanding of the national political context and arrangements for national, provincial, and municipal level social programme interventions.
 - Understanding of the Agenda 2030 and basic knowledge of food and nutrition security.
 - Demonstrated capacity in quality data collection and writing skills.
 - Demonstrated capacity in analysis and consolidation of quantitative and qualitative information to assess national capacities in social policies and programmes.
- Languages**
- Fluency in Portuguese and English/French.

